## Office of the City Manager Letter to Commission No. \_\_\_067-2005



Date: March 7, 2005

To:

Mayor David Dermer and

Members of the City Commission

From:

Jorge M. Gonzalez

City Manager

Subject:

Leadership Florida Conference

Tallahassee, Florida

Please be advised that I will be out of town from Thursday, March 10, 2005 through Saturday, March 12, 2005, attending a Leadership Florida conference in Tallahassee, Florida.

In my absence, I have appointed Assistant City Manager Robert Middaugh to act on my behalf. Robert may be reached at the following numbers: ext: 6163; cell phone: 786 236-8642; home phone: 954 627-6906; his assistant Shelia Maes may be reached at ext. 6653 and Chief of Staff Ramiro Inguanzo at ext. 6697.

If you need to reach me in the event of an emergency, please feel free to contact me on my cellular phone at 305 308-0663.

Thank you.

JMG\PTW

Electronic copy:

**Executive Staff** 

**Management Team** 

f:/cmgr/\$all/ltc#05/travel-Leadership Florida Class-Tallahassee

05 MAR - 7 AMII: 3